

AMES TRANSIT AGENCY BOARD OF TRUSTEES

AMES, IOWA

March 15, 2019

The Ames Transit Agency Board of Trustees met on March 15, 2019 at noon via Conference call. President Bibiloni called the meeting to order at 12:04 p.m. with Trustees Cain, Nelson, Bibiloni and Schrader present. Absent: Trustees Jeffrey and Schinker.

Public Comments: No public comments were received.

Construction Bids/Award – CyRide Bus Wash: Assistant Director of Operations, Barbara Neal, explained that the first bid placed on the agenda was for replacing CyRide's existing bus wash system. She explained that CyRide's current equipment was 15 year old and past its expected 10-year useful life. She indicated that the bids were released on February 13, 2019, with bids due March 13, 2019. Further, she explained that CyRide had included this purchase in the 2019-2020 Capital Improvement Plan (CIP) at an estimated cost of \$646,303. Funding for this project was secured from an 80%-funded Public Transit Infrastructure Grant (PTIG) and 20% local match. She indicated that the bids closed at 2:00 p.m. on Thursday, March 14, 2019 with three bids received. She indicated that the low base bid of \$500,000 was received by HPC, L.L.C. of Ames, Iowa, which included the CyRide Bus Wash Renovation base bid and six add alternates at a total cost of \$617,300.

Trustee Cain made a motion to award a contract to HPC, L.L.C. of Ames, Iowa for the bid amount of \$617,300 (base bid plus six alternates). Trustee Nelson seconded the motion. (Ayes: Four. Nays: None.) Motion carried.

Construction Bids/Award – CyRide Bus Turnaround: Assistant Director Neal shared that CyRide has two bus turnarounds - California and Ontario and at the Middle School. She indicated that both are beyond repair due to the daily wear and tear of turning buses over the years. The Capital Improvement Plan (CIP) includes a total of \$135,000 in two budget years (2017-2018 and 2018-2019) for the replacement of these two turnarounds. Request for Bids for this project were also distributed on February 13, 2019, with bids due March 14, 2019 at 2:00 p.m. Four bids were received for the project.

Assistant Director of Fleet & Facilities, Rich Leners, shared that an issue had surfaced during the bidding process that would not allow for the Middle School turnaround bids to be considered. He indicated that the issue would be turned over to the City's Legal Department to address regarding CyRide's ability to modify the current turnaround. Further, he shared that as a result of this issue, CyRide staff is recommending that only the bid for the Ontario and California turnaround be

awarded to Jensen Builders, Ltd for \$47,000 as they provided the low bid and that the bid for the Middle School turnaround be rejected at this time and rebid at a later date. Further, he indicated that additional funds would be held in reserve for a contingency budget for the Ontario & California turnaround, with the balance held in reserve.

Trustee Cain asked for further clarification regarding the issue with the Middle School turnaround. Asst. Director Leners shared, that through the bidding process, a question regarding the original drawings for the turnaround was raised. As a result of a search for these drawings, it was discovered that the Ames Community School District still retains title to the property. When the Middle School was completed in 2004, the Ames Community School District's board never filed their *Quit Claim Deed* as part of their development paperwork. He indicated that the City's Legal Department will address this issue before bids can be accepted for repair of the turnaround.

Trustee Nelson made a motion to award a contract to Jensen Builders, Ltd. of Des Moines, Iowa for the bid amount of \$47,700 to replace CyRide's turnaround at the intersection of California and Ontario. Further, to not accept the bid of \$104,800 for the Ames Middle School Turnaround, as this will exceed the amount budgeted. Trustee Cain seconded the motion. (Ayes: Four. Nays: None.) Motion carried.

Next Meeting Dates/Times:

- April 11, 2019 – 4:15 pm
- May 9, 2019 – 4:15 pm
- June 13, 2019 – 4:15 pm
- July 11, 2019 – 4:15 pm

Adjourn: Trustee Nelson made a motion to adjourn the meeting and Trustee Cain seconded the motion. The meeting was adjourned at 12:09 P.M. (Ayes: Four. Nays: None.) Motion carried.

Juan Bibiloni, President

Joanne Van Dyke, Recording Secretary