

## AMES TRANSIT AGENCY BOARD OF TRUSTEES

AMES, IOWA

November 2, 2012

The Ames Transit Agency Board of Trustees met on November 2, 2012 via Conference Call. President Anders called the meeting to order at 8:08 a.m. with Trustees Anders, Leines, Madden, Schainker, and Wacha calling in. Absent was Trustee Rediske.

**PUBLIC COMMENTS:** None.

**AMES INTERMODAL FACILITY CHANGE ORDER:** Director Kyras told the transit board the one agenda item that needs action before the next meeting, November 15, is another change order for the intermodal facility. When the change orders meet the \$50,000 threshold, it required the transit board and City Council's approval before any action can be taken. That threshold was met with Change Order #66 for \$33,408.67 for additional parking equipment for the intermodal facility.

The reason this is a change order is, when this was originally bid, the equipment was to be purchased by the owner, CyRide, and its installation coordinated with the contractor. After conversations with the contractor in the spring, it became apparent it would be cheaper, quicker, and more cost effective if the contractor purchased the equipment and install it through the construction contract. Therefore, the change order for \$33,408.67 includes the purchase of the equipment and the installation by Weitz. The change order log, for change orders since the transit board's last approval, was included in the board's information.

Trustee Anders asked if this equipment is where patrons purchase their tickets to park their vehicles, such as a check-in and checkout at the facility. Director Kyras responded this is for four ticket machines located by the elevators at the east and west stairwells to purchase tickets for their particular parking stall.

Trustee Schainker said this change order is not increasing the cost to the project just shifting the cost. Director Kyras said that was correct.

Trustee Madden made a motion to approve proposed change order #66 to Weitz Company for an additional \$33,408.67 for parking equipment. Trustee Wacha seconded the motion. (Ayes: Five. Nays: None.) Motion carried.

Trustee Anders asked if the numbers were increasing for parking at the facility. Director Kyras told the transit board members, a meeting is scheduled with Trustees Madden and Schainker to go through the modifications that Trustee Madden mentioned he would like added to the project and an update on the dollars remaining in the grant, which is approximately \$200,000. Director Kyras indicated she will share that information with the transit board at the next meeting. Mark Miller ISU Public Safety/Parking, is in charge of the operating budget for the intermodal facility and will be provide and update to Trustees Madden and Schainker. Trustee Madden indicated the anticipate operating revenue has not reached the revenue projections and that this will be discussed at the meeting with Trustee Schainker in hopes of increasing the facilities utilization and revenue.

Director Kyras added, to give it a little different perspective, when the Federal Transit Administration personnel toured the facility in August, they asked the same question, and at that time, the facility was at 60% occupancy. The FTA personnel were pleased with this utilization as the facility at UNI has been open for three years and their utilization is less than 60%.

**SET TIME AND PLACE OF NEXT MEETING:** November 15, at 5:30pm.

Meeting adjourned at 8:13am

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Robert Anders, President

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Joanne Van Dyke, Recording Secretary