

AMES TRANSIT AGENCY BOARD OF TRUSTEES

AMES, IOWA

June 10, 2010

The Ames Transit Agency Board of Trustees met on June 10, 2010 at 8:00 a.m. in the CyRide Conference room. President Anders called the transit board conference call meeting to order at 8:01 a.m. Trustees in attendance were Anders, Choi, Schainker, and Madden. Absent: Trustees Wacha and Pinegar.

APPROVAL OF MINUTES: Trustee Madden made a motion to adopt the minutes from the April 29, 2010 Transit Board meeting. Motion was seconded by Trustee Schainker. (Ayes, 4, nays, 0. Motion carried unanimously.)

DIAL-A-RIDE SERVICE CONTRACT: Director Kyras reviewed for the board the three-year contract CyRide entered into with Heartland Senior Services for Dial-A-Ride service in 2005. This contract included an additional two-year extension to the contract. The Federal Transit Administration requires CyRide to provide this service under the Americans with Disabilities Act and requires the service contract be bid every five years. Heartland Senior Services provides approximately 10,000 trips a year for disabled passengers within Story.

In light of the expiring contract, the City of Ames Purchasing Department requested proposals and received two bids, one by Heartland Senior Services, and the other from CIT, with HSS being significantly lower. Proposed weekday contract prices per person were \$11.15 and Weekend/Evening service was \$37.50 per hour. This represented a 4-5% increase over rates under CyRide's existing contract with HSS. CyRide staff is pleased with the level of day-to-day service HSS provides resulting in few complaints.

Trustee Madden inquired if there were any concerns with HSS service given the vacancy of the Executive Director at HSS. Director Kyras indicated that the day-to-day operations were supervised by Theresa Erlbacher, who will still be responsible for this service, and therefore, felt comfortable that the quality of service would remain constant under the new contract.

Trustee Anders asked if this service generates revenue for CyRide. Director Kyras communicated the service is funded with 5310 federal funding because the Americans with Disabilities Act mandates door-to-door service for disabled passengers and no local funds are used for this service. It is a win-win situation for each entity because HSS combines it service with HIRTA service and CyRide does not have the additional operating and capital cost to perform this service.

Trustee Madden made a motion to approve the Dial-A-Ride award service contract to Heartland Senior Services for 2010-2011 at \$11.15 per person during weekday, daytime service, and \$37.50 per hour for evening and weekend service with the ability to extend this contract for four additional years. Motion seconded by Trustee Schainker. (Ayes: 4; Nays: 0. Motion carried unanimously.)

INTERMODAL FACILITY ARCHITECTURAL/ENGINEERING DESIGN CONTRACT: Director Kyras gave background information on the Intermodal facility

selection process for the architectural/engineering design process that began in December 2009. A Request for Proposal was solicited the first part of December with a submittal due date of December 18, 2009. Eleven firms submitted proposals which were reviewed by the Intermodal project team. A short list of six firms were chosen based on their technical capabilities. From there, the firms were invited to present their qualifications and vision for the project to a ten-member panel. The panel then ranked the firms with the Neumann Monson Architects firm receiving the top ranking.

The Memorandum of Understanding (MOU) was signed the middle of May with the Federal Transit Administration, which included a \$581,252 estimate for design of the facility. Since that time, Jon Harvey with ISU has negotiated with Neumann Monson Architects on a more accurate fee of \$967,937 for services on this project. Even with the higher architectural and engineering design fees, Iowa State's Facilities Planning and Management Department and Neumann Monson representatives indicate they can design a facility that will include the elements contained in the MOU.

Funding to pay for the architectural and engineering design fee would be secured from the following:

- Federal TIGER Grant for \$530,437
- Federal 5309 funding for \$350,000 (City Council approved the \$350,000 AMOCO loan June 8, 2010 and a public hearing is slated for Tuesday, June 15. (This is an AMOCO loan from the DOT to cover expenses until funds are released late June or early July.)
- \$87,500 local match from the CyRide budget (this is also covered through the no interest Amoco loan)

Director Kyras recommended that the fee be approved by the Transit Board of Trustees contingent upon approval by the City Council of the AMOCO loan funding agreements.

Trustee Schainker was concerned with the substantial increase in the design fee and had a difficult time envisioning a project, including the possible alternates, that could be built as presented in the MOU. Trustee Schainker hoped the alternates that were presented and discussed could be included in the construction, but with the higher design fee, this was less likely. He was concerned that this was a hefty increase in fees and questioned how this was not known when the MOU was signed.

Director Kyras indicated she was not involved in the negotiations and that Jon Harvey, ISU's representative on this project. She indicated that he had intended on being at the meeting, but was not present at the time to provide the specifics on this issue. She indicated that in brief conversations she had had with the individuals directly involved in the negotiations, the increase was due to a refinement of costs with subcontractors and the addition of design fees for the alternates. Trustee Madden mentioned it is not unusual to have a 10% increase in design fee according to construction projects he is familiar with at Iowa State University.

Trustee Madden made a motion to approve a contract with Neumann Monson Architects for a not-to-exceed amount of \$967,937 for the design work and architectural

construction oversight of the Ames Intermodal Facility, contingent upon approval of the IOWA DOT Loans by the City Council. Motion seconded by Trustee Choi. (Ayes: 3. Trustees Madden, Choi, Anders. Nays: 1. Trustee Schainker. Motion carried.)

TIME AND PLACE OF NEXT MEETING: July 7, 2010 at 4:45 p.m. in the CyRide Conference Room.

ADJOURN: Meeting adjourned at 8:25 a.m.

Robert Anders, President

Joanne Van Dyke, Recording Secretary