

AMES TRANSIT AGENCY BOARD OF TRUSTEES

AMES, IOWA

May 21, 2007

The Ames Transit Agency Board of Trustees met May 21, 2007, 1:00 p.m. at the CyRide Facility, 1700 W. 6th Street. Director Kyras called the meeting to order at 1:05 p.m. In attendance: Trustees Schainker, Goodman, Madden, and Anders. Absent: Trustees Hynak and Ayers, incoming GSB representatives.

ELECTION OF OFFICERS: Director Kyras began the meeting with Election of Officers because Dennis Kroeger and Sheena Spurgin's terms expired May 15, 2007. Trustee Madden nominated Trustee Goodman for President. Trustee Goodman nominated Trustee Madden for Vice President. Seconded by Trustee Schainker. (Motion carried unanimously.)

APPROVAL OF MINUTES: Trustee Madden made a motion to approve the April 23, 2007 minutes as presented. Seconded by Trustee Schainker. (Motion carried unanimously.)

PUBLIC COMMENTS: None.

ELECTION OF AMES AREA METROPOLITAN PLANNING ORGANIZATION REPRESENTATIVE: Director Kyras explained that past board member Dennis Kroeger represented the board on the AAMPO; therefore, with the expiration of his term in May, a new representative needed to be elected to serve on the AAMPO policy committee. President Goodman nominated Trustee Madden to serve on the AAMPO policy committee. Seconded by Trustee Schainker. (Motion carried unanimously.)

2005 BUILDING ADDITION CONTRACT CLOSEOUT: Director Kyras explained the bus storage addition was completed in December 2005 by Welker Construction. Because there were several outstanding items to be completed by the contractor in the spring, the contractor was paid for completed work and a separate contract was issued that would be paid when the minor work was completed. The work has been completed and a request to approve the completion of the contract between Welker Construction and CyRide for the 2005 Building Addition and to release the \$21,444 that was retained.

Trustee Madden made a motion for approval to pay the carryover of \$21,444 in retainage to Welker Construction for the substantially completed work. Seconded by Trustee Schainker. (Motion carried unanimously.)

AIRPORT SHUTTLE UPDATE: Director Kyras reported that the contracted Airport Shuttle service with CIT began at semester break. A satisfaction survey was distributed to passengers in March. With 76% returned, passengers viewed the

service beneficial but offered several suggestions to improve service such as improved signage and consistent airport pick-up locations. The airport shuttle budget had a negative balance of \$266 at the end of the year due to lower ridership and increased expenses. A discussion ensued regarding whether to continue contracting for this service and whether to increase the fare. The service would need to generate approximately 150 rides to recover total cost of \$130 for a trip.

Trustee Madden made a motion to enter into a multi-year contract with CIT (Central Iowa Transit) and to establish the Airport Shuttle fare of \$12. Motion on the floor was discussed to allow the staff the flexibility to wait for the students to return before moving the airport fare to \$12. Upon further discussion, it was determined that a decision would need to be made before the students returned as many student/parents make plans for breaks over the summer. Following the discussion, motion on the floor was seconded by Trustee Anders. (Motion carried unanimously.)

FEDERAL ALTERNATIVE ANALYSIS DISCRETIONARY GRANT APPLICATION:

Director Kyras explained FTA contacted CyRide and to encourage to apply for a federal Alternatives Analysis grant for a BRT (Bus Rapid Transit) project. URS has agreed to develop a plan, at no cost to CyRide, to provide a Scope of Work and proposed budget to identify the activities that would be included in the study called an Alternatives Analysis (AA) that was presented at the transit board meeting.

Trustee Anders made a motion to approve submitting a Federal Alternatives Analysis discretionary grant application on May 22, 2007 to study the ISU Center to Campus corridor. Seconded by Trustee Madden. (Motion carried unanimously.)

FEDERAL SECTION 5309 DISCRETIONARY GRANT APPLICATION:

Director Kyras informed the transit board of a new source of federal discretionary dollars. This new funding was the result of Congress deciding not to earmark projects this year. CyRide met with personnel from ISU, City of Ames, Jefferson Lines, Burlington Trailways, and Central Iowa Transit to discuss and determine if an Intermodal Facility in Ames would benefit the city, intercity carriers, ISU and CyRide. Following a lengthy discussion, there were enough questions on the location and how this project would be funded that the transit board concluded it would be hard to make this work at this time. More information would need to be prepared; therefore, this project should be deferred at this time.

QUARTERLY OPERATIONS REPORT:

Director Kyras highlighted that ridership increased 7.4% year-to-date; that efficiency statistics were lower; that MLX ridership is down for the quarter; and that customer comments were up substantially.

TRANSIT DIRECTOR REPORT: Demolition of the current building will begin soon with construction on the new building to begin the end of June. One area staff would like direction concerns the change orders which could potentially slow the construction process. Director Kyras discussed polling transit board members when change orders were needed and Director Kyras was encouraged to discuss the legality of polling transit board members with the City Attorney and report the findings at the next transit board meeting.

The new student representatives have taken their "Oath of Office" but are currently working on an internship program in Washington, DC and will not be present until the August transit board meeting.

Trustee Schainker encouraged board members to send comments to him for Director Kyras' performance evaluation.

SET TIME AND PLACE OF JUNE MEETING: Next transit board meeting is scheduled for June 21 at 4:00 p.m. with location unknown at the time of this meeting.

ADJOURN: Trustee Madden made a motion to adjourn at 2:19 p.m. Seconded by Trustee Schainker. (Motion carried unanimously.)