



April 1, 2003

OPERATIONS:

Summer Run Pick: Run pick for the summer schedule has started for full time drivers and will begin on April 15 for part time drivers. For those part time drivers who have never been through a run pick, here are a few things to keep in mind:

- You will have a one-hour period to make your choice. If you cannot be here for any reason, fill out a "Driver's Run Pick Choices" form and give it to any dispatcher.
- If you are taking classes during the summer, be sure to have your class schedule with you when choosing runs.
- As soon as the previous driver's time has expired, the next driver may choose, so try to choose your run on time or the shifts you want may be taken by someone else.
- Posted on the break room board are the shifts available to be chosen. For the summer run pick, you may choose any combination of shifts on different days (e.g., #41 on Tuesday, #49 on Wednesday, #30 & #56 on Friday).
- As shifts are chosen by drivers higher on the seniority list, they will be crossed off the list that is posted on the board. The sheets on the tables are not guaranteed to be accurate.
- Some shifts are grouped with an On Call. Both the regular shift and the On Call must be taken together.
- Part time drivers must meet with Brent, Jenny, Barb, Karen, or Tom D. to choose a run so that we can confirm that the shifts are available and that all scheduling rules are met.
- Due to the large number of drivers and relatively few shifts, there are limitations set on the number of hours each driver may choose. A list will be posted on the board. It is not necessary to choose more hours than you want, but once a range is full, no one else may choose that number of hours (e.g., once the 20.0 to 24.9 range is full, the maximum number of hours for a week is 19.9).
- There is a 3.0 hour minimum per week for summer and a 35.0 hour maximum.
- At the end of the part time run pick, the left over shifts will be posted for any part time driver to take (based on seniority). The maximum hours per week is then raised to 39.9. (Tom D)

Fall Run Pick: The full time driver Fall run pick will be April 11-17. The part time driver Fall run pick will be April 23-May 2. There are a couple things different for the Fall pick compared to Summer:

- The maximum limitation on hours is 39.9 per week. The minimum is 15.0.
- Due to the sheer number of shifts for Fall, they have been grouped into MWF and TTh lines. An entire line must be chosen. (Tom D)

New for Summer 2003: Every year a few things change with the switch to a new schedule. Here are the changes for this summer:

- All routes except for the ISC shuttles will be wheelchair lift equipped.
- Vet Med Orange will have the same 40 minute round trip that it has during the school year.
- The ISC Parking Shuttle will run from 7:09am to 4:24pm. There will be a 10-minute headway on Orange during this time.
- Brown route will run every 35-40 minutes during the summer. (Tom D)

New for Fall 2003: There will also be changes in the Fall schedules:

- All routes except for the ISC shuttles and some Cardinal trips will be wheelchair accessible.
- To keep buses on time, some weekday times have been adjusted slightly (GE, to State Gym, BS to Kildee, BN Bessey to Schilleter, Orange Vet Med to ISC, BrS to Aspen).
- To keep them on time and to give drivers a break, the ISC Orange shuttles will have a 25 minute round trip (instead of the current 20 minutes) and an extra 5 minute break every third trip.
- There will be a 5:51pm Green West trip added from Kildee Hall (ISU class days only)
- The afternoon Yellow route will run every 40 minute instead of the current 30 minutes. To help the passengers leaving ISU at 4:00pm, there will be a 4:20pm trip on ISU class days only.
- All Red East and Purple trips before 10:00am will travel along Steinbeck so that most passengers in the many apartments there do not have to cross S. Dakota.
- Instead of looping around campus two trips, the Purple route will follow its regular route every trip.
- Cardinal route times have been adjusted so they run at the same time after every hour, and there will be an extra 4 minute break built into the schedule every hour.
- Evening Gold route may or may not run next fall. We are currently working with the fees committee to fund the route. If it does run, the evening route will change to go past Parks Library and the north side of the Memorial Union.
- The Saturday and Sunday "extra" Red and Blue evening trips will continue to run.
- Sunday morning Red and Blue routes will have 35 minutes per trip instead of the current 30 minutes.
- Fares for the Des Moines Airport shuttle buses will return to \$10 per trip and some trips between Christmas and January 8 will be cut due to low ridership. (Tom D)

MARKETING:

VEISHEA: VEISHEA is Friday, April 11 and Saturday, April 12. We will **NOT** be providing the free shuttle service (parade shuttle) between Iowa State Center and campus on Saturday, April 12, before the parade and after the parade.

There will be numerous road closings for the festivities. Typically, they close Welch Ave. and Lower Friley on Friday, April 11 through Sunday, April 13. On Saturday, most of campus will be closed for the parade. We will post information on the window between the office and garage, as it becomes available. (Barb)

"Take Back the Night": The YMCA, along with Ames and Iowa State University, will host the annual "Take Back the Night" rally on April 9. This event's purpose is to raise

awareness about sexual assault and personal safety for women. That evening, we will be offering free rides after 6:00 p.m. on all fixed routes to increase participation at this event. After 6:00 p.m., please tally all passengers as "free." (Barb)

School Tours: It is that time of year, CyRide will be helping pre-school and grade school students become better bus riders. We charge a \$20 user fee. This fee can be applied toward ticket booklets.

CyRide offers two individual programs: a Pre-Riders program designed for younger children and an Independent Riders program designed for older children. Each program includes a bus wash, safety talk, and several promotional items. If you are interested in being involved in school tours, please let Brent or Jenny know. (Barb)

Odyssey of the Mind: Despite what some think, it is Odyssey of the Mind, not Destination Imagination that comes to Ames the last week of May. These are two different organizations. (Tom D)

SHOP:

Garage: The masons should have the block walls completed late next week. HPC has started putting up the steel support beams. We have made a walkway between the concrete barricades by the fuel tanks to give drivers a path from the fuel tanks back to the office without walking on the gravel road.

Buses for Sale: 930 has been sold to Dean Jordison for \$576.00. Dean works for the city in electric Distribution. 932 will be the next mini bus sold (this summer). 882, 883, 905, and 963 have been posted as available to any other Iowa transit agency. If no one claims them by the end of April, they will be sold to the highest bidder.