



**DECEMBER 21, 2022**  
**AMES TRANSIT AGENCY BOARD OF TRUSTEES**

The Ames Transit Agency Board of Trustees met on December 21, 2022, at 4:00 p.m. in the CyRide Conference room. President Jeffrey called the meeting to order at 4:07 p.m. with Trustees Beatty-Hansen, Ludwig, Norton, and Schainker present.

**APPROVAL OF NOVEMBER 30, 2022, MINUTES:**

Trustee Ludwig made a motion to adopt the November 30, 2022, Transit Board minutes as presented; Trustee Beatty-Hansen seconded the motion. (Ayes: 5 Nays: 0) Motion carried.

**PUBLIC COMMENTS:**

None.

**2023 HVAC IMPROVEMENTS PROJECT:**

Director Neal reported that no bids were received in response to the 2023 HVAC Improvements Project (Bid No. 2023-074), which is believed to be due to a timing issue with multiple other projects prospective contractors were pursuing.

Director Neal recommended approval of Alternative #1. Accepting the report of no bids and approving the project for rebidding would allow CyRide to replace obsolete equipment and improve the working environment for employees without an additional financial commitment.

Trustee Schainker made a motion to approve Alternative #1; Trustee Ludwig seconded the motion. (Ayes: 5 Nays: 0) Motion carried.

**MEMORANDUM OF UNDERSTANDING RENEWAL WITH STORY COUNTY MEDICAL CENTER:**

Director Neal updated the board on their request at the November 30, 2022, board meeting to have the language of the MOU more closely represent fire and police mutual aid agreements. CyRide worked closely with the Legal Department and modified the language under the Terms and Conditions as requested.

Director Neal recommended approval of Alternative #1. Approving the MOU with SCMC will support emergency preparedness with transportation services in the event of an emergency proclamation.

Trustee Norton made a motion to approve Alternative #1; Trustee Ludwig seconded the motion. (Ayes: 5 Nays: 0) Motion carried.

## **FY 2024 BUDGET:**

Director Neal presented the FY 2024 budget, which is required to be approved by January 21, 2023. This next budget year, CyRide will continue to work on rebuilding its large ridership base while supporting the goal of connecting people to their community with safe and efficient transportation. The budget also supports the goal of reducing carbon emissions and providing a sustainable community in which to live. CyRide's FY 2024 initiatives are to attract, hire and retain employees to provide the highest level of customer service to our anticipated ridership of 4.1 million passengers. Technology will enable us to be more agile and responsive to changes in passenger demands and identify areas of inefficiencies while also rebuilding ridership.

The current year's amended revenues, the 5-year pro forma detailing both operating and capital funds, the current year's amended expenses, and the three reserve fund balances were reviewed with the board. Director Neal then presented the FY 2024 operating budget, representing an overall increase of 15.3% from the adopted and 3.7% from the amended FY 2023 budget and a 2% increase from the three local funding partners. The 5-year Capital Improvements Plan included vehicle replacement and rehabilitation, facility improvements and expansion, technology improvements, bus stop improvements, and shop and office equipment funding.

Director Neal recommended approval of Alternative #1. Approving the FY 2024 budget as presented allows CyRide to continue offering the high level of transit services the community relies upon at minimal additional costs to the funding partners.

Trustee Beatty-Hansen made a motion to approve Alternative #1; Trustee Ludwig seconded the motion. (Ayes: 5 Nays: 0) Motion carried.

## **MONTHLY REPORT:**

**Demand Response Software Update:** The launch of the software to allow passengers to self-schedule rides for EASE and Moonlight Express services is planned for January 16, 2023, which will allow time to develop marketing materials and for staff to become familiar with the software.

**Shop with a Cop:** On December 10, CyRide provided bus service for Shop with a Cop. Providing transportation is an excellent way for CyRide to assist in this community outreach event.

**Low-Floor Cutaways Update:** CyRide, and many agencies around the state, were recently notified that their low-floor cutaway bus purchases were cancelled due to the original equipment manufacturer being unable to fulfill the order at the originally quoted price because of supply chain issues. The IDOT is working with vendors to update bus pricing and will also be reallocating funding to help agencies with the significant cost increases. Once the IDOT funding has been updated, CyRide will bring the item back to the board for consideration of a new award of contract.

**Rudolph:** Rudolph has been seen throughout town leading the buses and bringing holiday cheer to the community.

**Spring meeting dates:**

- January 26, 2023, 5:00 p.m.
- February 23, 2023, 5:00 p.m.
- March 23, 2023, 5:00 p.m.
- April 27, 2023, 5:00 p.m.
- May 25, 2023, 5:00 p.m.

**Adjourn:** Trustee Ludwig made a motion to approve adjourning at 4:32 p.m.; Trustee Norton seconded the motion. (Ayes: 5 Nays: 0) Motion carried.

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Liz Jeffrey, President

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Cheryl Spencer, Recording Secretary