



October 26, 2022

AMES TRANSIT AGENCY BOARD OF TRUSTEES

The Ames Transit Agency Board of Trustees met on October 26, 2022, at 4:00 p.m. in the CyRide Conference room. President Jeffrey called the meeting to order at 4:00 p.m. with Trustees Beatty-Hansen, Ludwig, Norton, Schainker, and Schnepf present.

APPROVAL OF SEPTEMBER 28, 2022, MINUTES:

Trustee Ludwig made a motion to adopt the September 28, 2022, Transit Board minutes as presented; Trustee Beatty-Hansen seconded the motion. (Ayes: 6 Nays: 0) Motion carried.

PUBLIC COMMENTS:

None.

FARELESS TRANSIT STUDY FINAL REPORT AND PRESENTATION:

Peter Soderberg with Nelson\Nygaard Consulting Associates presented their study of Fareless Transit and CyRide. Nelson\Nygaard's report covered the existing conditions at CyRide, peer review and best practices, an evaluation of a systemwide zero-fare scenario, and evaluations of partial zero-fare scenarios based upon low-income, age, and time/day. A discussion was held among board members regarding the study's findings with questions directed at Nelson\Nygaard.

Director Neal recommended approval of Alternative #1. Deferring consideration of zero-fare scenarios until ridership stabilizes would allow CyRide to conduct a comprehensive systemwide recalibration study to fully determine the costs associated with zero-fare and the changes to the system CyRide would need to make to help accommodate it.

Trustee Ludwig made a motion to approve Alternative #1; Trustee Norton seconded the motion. (Ayes: 6 Nays: 0) Motion carried.

2023 HVAC IMPROVEMENTS PLANS AND SPECIFICATIONS:

Director Neal requested approval of plans and specifications for CyRide's 2023 HVAC Improvement project, which includes replacing equipment in the body repair bay, paint booth, and tire repair area. The cost estimate for this portion of the project is \$452,770, which is higher than the available PTIG funding; however, there is local grant match and carryover from the 2022 HVAC Improvement project funds available. Bids would be due for the project on December 14, with results reported at the December Board meeting.

Director Neal recommended approval of Alternative #1. Accepting the plans and specifications would allow CyRide to replace obsolete equipment with modern, energy-efficient alternatives and improve the employees' working environment.

Trustee Schainker made a motion to approve Alternative #1; Trustee Ludwig seconded the motion. (Ayes: 6 Nays: 0) Motion carried.

RECONDITIONED REPLACEMENT ENGINE AWARD OF CONTRACT:

Director Neal requested approval to award of contract for the purchase of replacement engines. CyRide has eleven 40' buses that are ten years old with an average mileage of over 280,000 miles and need new engines due to excessive crankcase pressure due to cylinder wear, with three of the buses currently mechanically unsound. Maintenance personnel determined the best course of action would be replacing the engines with reconditioned ones. CyRide, in coordination with the Purchasing Department, issued a request for quotation (RFQ) #2023-067, and MHC Kenworth was the lower bid.

Director Neal recommended approval of Alternative #1. Approving the award of contract for the purchase of three reconditioned engines to MHC Kenworth would allow CyRide to make necessary repairs and keep those buses in a state of good repair, which the Federal Transit Administration requires.

Trustee Schainker made a motion to approve Alternative #1; Trustee Ludwig seconded the motion. (Ayes: 6 Nays: 0) Motion carried.

MONTHLY REPORT:

IDOT Certified Commercial Examiner: CyRide's Chief Safety Officer Kevin Gries passed the requirements to become a Third-Party Tester. An agreement for shared space will be presented at an upcoming board meeting for approval.

Fall meeting dates:

- November 30, 4:00 p.m.
- December 21, 4:00 p.m.

Adjourn: Trustee Ludwig made a motion to approve adjourning at 4:56 p.m.; Trustee Schainker seconded the motion. (Ayes: 6 Nays: 0) Motion carried.

Liz Jeffrey, President

Cheryl Spencer, Recording Secretary